TranSET Project xxxx

Proposal

1. Cover Page

1. Title of proposal (Limit to 60 characters)

|  |
| --- |
|  |

1. Mark the area of primary focus in the proposal.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Research |  | Workforce Development |  | Education and/or Outreach |

1. Amount of Tran-SET Funds Requested (do not include Match).

|  |  |  |
| --- | --- | --- |
| Year 1 – 12 months $ | Year 2 – 6 months  $ | Total for Project $ |

1. Mark, with 1 being the most important, one or more areas that represent the discipline tools to be used in the project.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Business |  | Geotechnical |  | Project Management |
|  | Chemical Engineering |  | Human Relations |  | Psychology |
|  | Chemistry |  | Industrial Engineering |  | Regional & City Planning |
|  | Civil Engineering |  | Information Technology |  | Sociology |
|  | Computer Science |  | Infrastructure Mgmt. |  | Structural |
|  | Construction Engineering |  | Materials |  | Transportation Engineering |
|  | Economics |  | Mechanical Engineering |  | Weather/Climate |
|  | Electrical Engineering |  | Mechanics |  | Other: (describe) |
|  | Environmental Science |  | Political Science |  |

1. Select (X) up to five subject categories related to the proposed project.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Administration & Management |  | Highways |  | Planning & Forecasting |
|  | Aviation |  | History |  | Policy & Legal Issues |
|  | Bridges & other Structures |  | Intermodal |  | Public Transportation |
|  | Construction |  | Maintenance & Preservation |  | Railroads |
|  | Data & Information Tech. |  | Marine Transportation |  | Research |
|  | Design |  | Materials |  | Safety & Human Factors |
|  | Education & Training |  | Motor Carriers |  | Security & Emergencies |
|  | Energy & Environment |  | Operations & Traffic Mgmt. |  | Society |
|  | Finance & Economics |  | Pavements |  | Transportation (General) |
|  | Freight Transportation |  | Pedestrians & Bicycles |  | Vehicles & Equipment |
|  | Geotechnology |  | Pipelines |  | Weather/Climate |
| Other: (Describe) | | | | | |

1. Six keywords that describe the project.

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|  |

1. Principal Investigator (PI) Information – the PI is at the lead organization

|  |  |  |
| --- | --- | --- |
| Name: | | Terminal Degree: |
| Position or Title: | | |
| Organization of Principal Investigator: | | |
| Mailing Address: (include department, division or equivalent, street, city, state, zip) | | Phone: |
| Fax: |
| E-mail: | URL of PI:  http:// | |

1. Co-Principal Investigator (Co-PI) Information, if applicable, replicate if needed

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Include the information in Item H for each Co-PI   |  |  |  | | --- | --- | --- | | Name: | | Terminal Degree: | | Position or Title: | | | | Organization of Principal Investigator: | | | | Mailing Address: (include department, division or equivalent, street, city, state, zip) | | Phone: | | Fax: | | E-mail: | URL of PI:  http:// | | |

1. For each proposed private sector matching source, if applicable, complete the following

|  |  |
| --- | --- |
| Matching Company/Foundation, etc. Name: | Amount of Matching: |
| Type of Match (Cash/In-Kind, both) | For in-kind matching, describe nature (e.g., materials, staff time, data collection, etc.): |
| Contact Person: | |
| Address (include street, city, state, zip) | Phone: |
| Fax: |
| E-Mail: |

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Signature of Authorized Institutional Representative

Name:

Title:

# Instructions

The instructions below must be carefully followed. Proposals that are difficult to read, exceed page limits, violate format requirements, or omit required sections may be returned without review.

* All proposal materials must be prepared on 8½ x 11-inch sheets with 1.0-inch margins on all four sides.
* The font should be Arial in 11-point size or larger with single line spacing. The font size for inserted symbols or equations must be selected to best match the text of the proposal.
* Material must not be appended in an effort to circumvent the page limitations.

Each proposal must include the following sections in the order indicated. If a section is not applicable, the heading must still be included, followed by the text “Not Applicable.”

1. Cover Page Form signed by an authorized institutional representative
2. Summary (One-page maximum)
3. Table of Contents
4. Project Description (include prospects for future funding) (Ten-page maximum)
5. Project Schedule
6. References
7. Project Data Management Plan
8. Senior personnel resume (Two-page maximum for each PI and Co-PI; include ORCID numbers for each PI)
9. Budget and justification
10. Project Information Form

All materials must be submitted as a single PDF file electronically to [TranSET@lsu.edu](mailto:TranSET@lsu.edu).

The templates for the Project Schedule, Budget Form, and Project Information Form items can be found here: <http://transet.lsu.edu/pi-toolbox/templates/rfp-templates/>

The Project’s Data Management Plan must be in compliance with the [DOT Public Access Plan](https://ntl.bts.gov/publicaccess/), and the [Tran-SET Data Management Plan](http://transet.lsu.edu/wp-content/uploads/sites/18/2017/01/Tran-SET-Data-Management-Plan.pdf).