|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Budget Forms | | | | |
| **University:** | | | | |
| **Performance period:** | | | | |
| **CATEGORY** | **Budget requested from UTC** | **University Matching Funds (Cost share)** | **External Matching Funds (Cost share)** | **Explanatory Notes** |
| Faculty Salaries |  |  |  |  |
| Administrative Staff Salaries |  |  |  |  |
| Student Salaries |  |  |  |  |
| Staff Benefits |  |  |  |  |
| **Total Salaries and Benefits** |  |  |  |  |
| Student Tuition |  |  |  |  |
| Permanent Equipment [1] |  |  |  |  |
| Expendable Property,  Supplies, and Services [2] |  |  |  |  |
| Domestic Travel |  |  |  |  |
| Foreign Travel [3] |  |  |  |  |
| Other Direct Costs [4] |  |  |  |  |
| **Total Direct Costs** |  |  |  |  |
| F&A (Indirect) Costs |  |  |  |  |
| **TOTAL COSTS** |  |  |  |  |
| [1] Permanent Equipment includes any item of equipment having a unit acquisition cost of $5,000 or more. Per the grant’s *General Provisions* document, written permission must be obtained from OST-R prior to the purchase of such equipment. | | | | |
| [2] Expendable Property, Supplies, and Services include such tangible items as laboratory supplies and such intangible services as telecommunications. | | | | |
| [3] Foreign Travel includes travel to or from any destination outside of the United States and its territories. Per the grant’s *General Provisions* document, written permission must be obtained from OST-R prior to the initiation of such travel, or such travel may not be funded under the grant.  [4] Itemize other anticipated direct costs not mentioned above. | | | | |